

**Minutes of Meeting of Long Sutton Parish Council**  
**Held at the Hall on Tuesday 2 April 2019 after Annual Parish Meeting at 7.00 pm**

**Present:** Councillors: Mr G R Cox (Chairman), Mr T Brand (Vice Chairman), Mr T P Shire, Mr R Fell, Mrs E Elliott, Mr M Turpin and Mr G Stoddart-Stones

15 members of the public.

District Councillor Mr G Tucker

Apologies for absence from County Councillor Mr D Ruddle

**Public Observations/Question Time: None**

The meeting opened at 7:07pm.

**1. Apologies for Absence** – It was resolved to accept apologies from Cllr C Dowse.

**2. Declarations of Interest** - Cllr G Cox declared an interest in item 7 Planning 18/03115/FUL. Cllr E Elliott declared an interest in item 13 dii, footpath L21/32.

**3. Minutes of meeting held on 5 March 2019** –It was agreed that these minutes should be signed by the Vice Chairman as a true record of the Parish Council meeting held on 5 March 2019

**4. Matters Arising, not covered by the Agenda** - No matters were raised

**5. County Councillor's Report** - None

**6. District Councillor's Report**

Area North meeting recently had no planning applications in Long Sutton parish.

Cllr Tucker summarised a report received from Rob Jameson Police Beat manager Somerton. Crime is rising locally despite 12% rise on Council Tax for policing, concerns that this rise supports conurbation policing and not rural areas. Parish encouraged to participate in a Beat Surgery due to occur in Long Sutton soon – to increase local police awareness.

South Somerset District Council (SSDC) investing heavily in property, adopting a 'borrow to invest' policy.

Economic Development Strategy has been signed off. Reminder of the Area Plus system now in place at South Somerset District Council (SSDC), a new way of engaging with local authority (Debbie Haines is Area North contact).

Cllr Tucker meeting with Steve Cullen (police) regarding an inadequate response to a 999 call.

## **7. Planning:**

**Application No: 18/03115/FUL** application to erect a garden shed Long Sutton Farmhouse, Martock Road, Long Sutton TA10 9HU.

Cllr Cox spoke as member of the public, stated 5 previous objections received and part of an enforcement enquiry. Concerns regarding the size of proposed shed. If the Parish Council consider approval then suggestion of a caveat 'not to run a business'. No other comments from the public present.

Cllr Brand, acting as chair, described the application and invited comments from the Council. Objections due to size of structure which would dominate Glebe Yard and surrounding area, corrugated roof, unsafe access, opening windows (release of noise), concerns regarding commercial not personal use. It was resolved an objection letter is to be sent by Cllr Brand detailing the objections listed.

**Application No: 19/00261/LBC** removal of ground floor window and replace with French doors, Fairmead, Shute Lane, Long Sutton TA10 9HU. No comments from public present. No objections from Parish Council.

**Application No: 19/00682/HOU** Demolition of existing conservatory and erection of a sun room extension, Manor Cottage, Great Lane, Knole, Somerset TA10 9JB. No comments from public present. No objections from Parish Council

### **Update on other applications:**

**Application No: 18/02799/CPO** Quarry Batts Lane. 'Decided SSDC no objection to County Matter'.

Concerns raised from a member of the public that despite repeated attempts at contacting SCC, both by phone and email, there has been no response to requests for further updates regarding this planning application. Parish Council to contact County Councillor Dean Ruddle to obtain update of this application. Parish Council also to pursue lack of response to member of the public with SCC. Concern as to when the application goes before planning committee. Suggestion that both member of the public and Parish Council contact Patrick Flaherty, chief executive of SCC.

**Application No: 18/04006/S73** Application to vary planning conditions 2 (approved plans) of approval 16/04516/FUL. Long Sutton Farm Cottage, Martock Road. Application permitted with conditions.

**Application No: 19/00016/FUL** Erection of a terrace of 3 residential dwellings with associated landscaping and car parking. Land OS 9687 Martock Road.

This application has now been amended (29 March 2019) to just one large residential dwelling, with amended plans received on 2 April 2019. The amended plans do not service the housing needs of the Parish, and there is no footway/pavement. It was resolved to object again on the grounds of policy and inadequate housing need.

Cllr Tucker left at 7:52 pm.

## **8. Village Hall and Recreation Ground**

Cllr Brand reported on the meeting he attended.

The 'to do' list reported at the previous Parish Council meeting has been compiled:

Replace front door and emergency door (quote received)  
Replace committee room furniture  
Replace committee room lights  
Hall floor refurbishment  
Greener heating solutions to be researched (ground source heat pump?)  
Stage lighting  
CCTV (matched funding agreed from Parish Council)

Very positive feedback on usage of the hall. Repeat bookings at a great level.

There are three Parish Councillors on the Village Hall committee, it is important that they attend meetings and report back to the Parish Council.

Cllr Brand to email a list of jobs to do.

An increase in the level of funds given by the Parish Council to the Village Hall needs to be a budget consideration as part of the budget process in November.

## **9 Finance:**

### **i. Balances and Accounts for Payment**

It was resolved to authorise the payments listed.

balances 01/04/2019			
<b>Unity trust account</b>			£32,585.83
<b>add FBTA</b>		£765.00	
FBTA		£255.00	
FBTA		£510.00	£1,530.00
			<b>£34,115.83</b>
<b>less accounts paid last meeting</b>		£1,206.93	
bank charges Dec to Mar		£18.00	
Mrs L Newby - clerk's salary for Mar paid by SO 1 April 2019		£300.00	£1,524.93
			<b>£32,590.90</b>
<b>Accounts for payment March 2019</b>			
Mr C Howe - fee for Mar		£588.13	
HMRC re clerks salaries		£75.00	
Mrs L Newby postage March & stamps	£34.93		
phone topup	£15.00	£49.93	
SLCC membership as agreed		£114.00	
Timeback accounts payroll March		£4.50	£831.56
<b>Balance after authorised payments</b>			<b>£31,759.34</b>

- ii. **Bank signatories updated.** It was resolved to reduce the clerk internet access to view and submit, and to clarify the signature level on the bank account of two out of three signatures, not including the key contact. Letter signed by the three bank account signatories to confirm this action.

#### **10. Community Warden Scheme**

- i. **Future contractual arrangements.** Mr Howe, the community warden, has signed the new contract. Mr Howe has requested to be paid by bank standing order, and to submit one yearly invoice. It was resolved to pay Mr Howe by bank payment for work in April 2019 as usual, and a standing order to be set up to start from May 2019. Any materials to be invoiced separately.

#### **11. Community Shop Project**

As a result of two very well attended public meetings regarding the future of a village shop in Long Sutton, a steering group has been formed (with 9 members) to move the project forward. To demonstrate support for the project, it was resolved that the Parish Council fund the subscription of the steering group to the Plunkett Foundation, which will provide access for funding opportunities and other support. The subscription is £240.

#### **12 Phone box in Knole housing the defibrillator**

Consideration was given to the transfer of the phone box to Parish Council ownership. The phone box is to be repainted. Cllr Turpin is to investigate the possibility of 'defibrillator' to replace the 'telephone' lettering.

#### **13. Representative reports and any other matters regarding:**

##### **a. i. Community Safety**

Monthly police report received with 207 crimes investigated in Area North, 32 arrests and 22 reports of antisocial behaviour. Currently a letter is being considered to the Police Commissioner to insist that policing rurally is not working. How to gather evidence to support that? Agenda item for May Parish Council meeting.

##### **b. Highways:**

##### **i. Traffic Calming – SID update from High Ham & Aller**

Training needs to take place before any purchase is made. Funds allocated in the budget for training

##### **ii Update regarding the triangle at Shute Lane**

Permission obtained from Highways to proceed with the works, confirmed by Cllr Shire. The license is to be obtained at no extra fee, and the price quoted for the works remains unchanged.

##### **iii. Update on other highways matters**

Stream on at Crouds Lane and Shute lane – concern regarding the wearing away of the road in this area, and that a large vehicle/lorry could /potentially overturn if no remedial action (baskets and reinforcement) taken by Highways.

Passing points on Knole Causeway are in a poor condition and there is cause for concern with larger vehicles. Is it possible to identify a proper passing place?

Finger post sign Knole turning opposite the Lime Kiln is in a state of disrepair. Cllr Shire to speak with the Community Warden to see what can be done.

**c. Environment –**

- i Volunteer litter picking.** A young parishioner, who wants to volunteer to clear litter within the parish as part of Gold Award Duke of Edinburgh. A basic risk assessment has been completed, insurance cover checked, and parental permission obtained. The Parish Clerk will liaise with the young volunteer, who will litter pick weekly, accompanied by a parent. It would be good to mention in the Parish Newsletter to commend the initiative of the young volunteer and extend an invite to a Parish Council meeting to discuss progress made.

**d. Footpaths**

- i. Hammocks Drove progress**  
Matter is still not concluded. Cllr Turpin to check that no objections received regarding recent signage, and to clarify when the matter will be concluded.
- ii. Footpath L21/32 Knole from Orchard Farm**  
Parish Clerk, after discussion with Cllr Ruddle, County Councillor, contacted Mr R Coate the Senior Rights of Way Officer at SCC for an update on the situation. No response received to date. Parish Clerk to write again requesting an update by 26 April 2019 to allow reporting back at the May Parish Council meeting.

**14. Correspondence not previously distributed** None.

**15. Date of next meeting** – Tuesday 7 May 2019 at 7pm.

**15. Any Other Business/Items for next meeting** – Question regarding a map of the Parish Boundary available on the SSDC website.

Cllr Cox thanked the Parish Council members for their support.

The meeting closed at 8.35pm