

**Minutes of Meeting of Long Sutton Parish Council**  
**Held at the Hall on Tuesday 1<sup>st</sup> September 2015 at 7.30 pm**

**Present:** Councillors, Mr R W Fry (Chairman), Mr N A Gould, Mr T P Shire, Mr P A F Godfrey, Mr D R C Agnew, Mr G Farenden and Mr N E Pomeroy. District Councillor Mr S Pledger and 3 members of the public.

**Apologies for Absence:** Councillor Mr J A Ellerbeck and County Councillor Mr D Ruddle.

**Public Observations/Question Time:**

It was reported that the sides of the road and pavements at Knole had been sprayed with weedkiller and this has left unsightly stalks which residents are not very pleased about. It was agreed to try and find out the type of weedkiller that had been used.

**1. Casual Vacancy**

There were two expressions of interest in respect of the vacancy, namely Mr C Hayward and Mr J Foy. Mr M Turpin who had previously expressed an interest having now withdrawn.

Mr Hayward and Mr Foy were invited to address the PC following which Mr Foy was proposed by Mr Agnew and seconded Mr Shire and Mr Hayward was proposed by Mr Pomeroy and seconded Mr Gould. A vote resulted in 4 in favour of Mr Foy and 3 for Mr Hayward. Mr Foy was therefore duly co-opted onto the Council but due to family commitments was not able to stay and join the meeting.

**2. Declarations of Interest**

There were no declarations of interest made.

**3. Minutes of meeting held on 7 July 2015** (previously circulated)

Mr Godfrey said that he felt the paragraph under County Councillor's Report regarding Rural Broadband being delayed was rather confusing as it was later reported in the meeting that Superfast Broadband is now available in LS. It was therefore agreed that the following note should be added at the end of the first paragraph of County Councillor's Report: **"(NB This does not apply to Long Sutton)"**

**4. Matters Arising**

**Planning Application 15/01901/FUL Conversion of outbuilding at Elmwood Barn Knole into a two bedroom dwelling:** Referring to the minutes of the July meeting and the accusation made in respect of a statement made by him in respect of flooding of the property, at the meeting on 8<sup>th</sup> July, Mr Pomeroy said that he felt it was a shame withholding Councillors' names from the minutes. It was explained that the Council as per training it had received and in line with other Authorities, did not name Members who made comments during the course of Council business. He also said that he had not received an apology for comments which he considered inaccurate and for which he considered the manner in which they were made.

**Village Welcome Pack:** It was said that this is very Church related and does not give enough information relating to the village as a whole. Mr Pomeroy and Mr Godfrey will liaise regarding the updating of this.

## **5. County Councillor's Report**

Mr Ruddle was unable to attend the meeting. He has however said that he has again been given a Health and Well Being Grant and has allocated £600 for the village.

Mr Pomeroy is to put some concrete proposals together in this respect.

## **6. District Councillor's Report**

Mr Pledger reported that the Solar Park Application at Aller had been refused.

Area North has awarded a £40,000 grant to Tintinhull towards a new Village Hall. This would have to be reviewed in the event that their £640,000 Lottery Grant was not secured.

The DC's 5 Year Housing Plan has not been validated at the moment as they are not building enough houses. They are short by 700.

Mr Pledger was asked if he knew anything regarding the boarded up property at Martock Road as the PC had received no reply to its enquiry from the Church Commissioners Agents. He agreed to see what he could find out.

## **7. Planning (No new applications have been received)**

Applications granted by SSDC:-

Application No: 15/02624/FUL Conversion of existing garage into an annexe and the erection of a detached garage at Southview, Longmarsh Lane.

Application No: 15/00735/FUL Construction of new flood bund and drainage channel at LS Golf Club.

Application No: 15/01603/S73A Section 73a application to vary planning condition 2 on planning approval 14/00105/FUL to omit approved garage/carport and to replace with a garage/annexe. Land and Buildings Adjoining Greystones, Shute Lane.

Applications refused by SSDC:-

Application No: 15/00471/FUL Proposed erection of an agriculturally tied dwelling on Land East of Knightlands Lane.

Application No: 15/01901/FUL Conversion of an existing outbuilding at Elmwood Barn into a 2 bedroom dwelling. Elmwood Barn, Brocks View Farm, Knole.

## **8. Review of PC Assets**

The review of assets has yet to take place. Mr Gould, Mr Agnew and Mr Godfrey are to undertake this.

## **9. Finance:**

### **9.1 Balances and Accounts for Payment**

Business Reserve A/C	8168.20
<b>Add</b> Interest 29 May	0.32
Interest 30 June	0.36
Interest 31 July	0.58
Transfer from Current A/C	<u>10000.00</u>
	<b><u>18169.46</u></b>

Current A/c		23165.23
<b>Add</b> FBT Rent		270.00
SSDC Payment Re Hearing Loop for VH (net)		<u>1423.00</u>
		24858.23
<b>Less</b> Alcs & Allocation to VH Paid July meeting	2573.60	
Transfer to Reserve A/C	10000.00	
Paid out of meeting to Gordon Morris Ltd		
Induction of Hearing Loop System (gross)	<u>1707.60</u>	<u>14281.20</u>
		<b><u>10577.03</u></b>
<b>Lengthsman Alc</b>		21058.71
<b>Less</b> Paid to CW for June	1848.02	
Paid to CW out of meeting for July	<u>1867.26</u>	<u>3715.28</u>
To include Training course fee £194.40		
Materials: LS £19.5, Huish £19.50 &		
High Ham £61.70		<b><u>17343.43</u></b>
<b>A/cs for payment:</b>		
Clerk's Salary July & August		600.00
Lengthsman A/c:		
CW's fee for August	1575.34	
Materials - LS	19.50	
Materials - Aller	19.50	
Materials – Pitney	19.50	
Materials – Long Load	19.50	
Materials – High Ham	<u>3.60</u>	1656.94

It was proposed Mr Gould seconded Mr Agnew and unanimously resolved that the above accounts be paid.

## 9.2 New Audit Arrangements and Financial Regulations

The Clerk reported that the external audit of the PC's accounts for the year had now been concluded with no questions having been raised.

Under new legislation Councils with an annual turnover of less than £25,000 will not be required to have an external audit but will have to display greater transparency regarding financial matters. As this Council's annual turnover is greater than £25,000 an external audit will still be required. There are also changes to the provision for elector's rights for 2015/16.

A review of the Council's Financial Regulations will be undertaken in due course by the Clerk, the Chairman and Mr Agnew.

## 10. PC Equipment

Following discussion it was agreed that Mr Godfrey and the Clerk should investigate the purchase of a suitable printer/scanner for use by the Clerk.

## 11. Standing Orders

It was felt that agreement would best be achieved if a small working party went through the draft prepared by Mr Ellerbeck rather than this being carried out in Council. It was therefore proposed that the Chairman and Mr Shire meet with Mr Ellerbeck and present a final version for the Council's approval.

## **12. Recording of meetings.**

Mr Godfrey briefed the PC regarding equipment for the recording of meetings, following which it was proposed Mr Shire, seconded Mr Agnew and unanimously resolved suitable recording equipment up to the value of £150 should be purchased. It was also agreed that training should be given regarding the use of this.

## **13. Village Hall:**

**13.1 Review of Procedures:** A meeting of the working party will take place shortly.

**13.2 Replacement double glazed window panels request for PC to contribute**

Mr Pomeroy said that the cost would be around £1,000.

The necessity of carrying out this work at the present time was questioned. The PC having already paid its annual allocation to the Hall. it was felt that no further payment could be made at this time. It was suggested that any payments required for the VH should be brought to the attention of the PC for discussion when considering its annual budget and Precept.

**13.3 Single Fire Door, rear of stage (previously agreed) – confirmation to order.**

It was felt that this could be provided at considerably less cost than the quote received and Mr Gould and Mr Shire will investigate.

**13.4 Any other Village Hall Matters**

Mr Pomeroy's report had previously been circulated to Councillors. He said that a financial report had not yet been received from the Treasurer of the VH as he was without a landline at the present time but this would be produced shortly.

He requested the PC's approval to go ahead with work required to the Hall ceiling in the sum of £1160.00. This was proposed Mr Agnew seconded the Chairman and unanimously agreed.

Meetings and quotations for solar panels for the Hall are in the process of taking place, details of which will be provided shortly.

It was reported that the School wish to hire the Hall and Recreation Ground for a Firework Party on 7<sup>th</sup> November. They have produced a full risk assessment.

## **14. Community Warden Scheme**

Mr Ellerbeck has reported that the Scheme progresses well and he has met with the CW to discuss the way it operates.

Routine maintenance is currently being carried out in the Parish,

## **15. Parish Website**

Mr Godfrey said that he had not received any updates regarding the Nature Package. It was suggested that he might consult with the School.

He also reported that Cosmic did not feel that they could advise regarding an alerting system.

He enquired regarding Councillors' Declaration Forms. The Clerk said that she had recently received copies of these back from SDDC with a note saying that they would be put on the DC's website shortly.

## **16. Neighbourhood Watch/Community Safety/Civil Contingencies**

Mr Gould reported that an exercise had recently taken place at his House in relation to fire and this had highlighted that there was not enough hose to reach the hydrant. The provision of hoses with a key code is to be investigated.

The Police report for Area North for July was 108 investigated crime reported, 27 arrests and 26 reports of ASB and for August 107 investigated crime reported, 25 arrests and 30 reports of ASB.

## **17. Representative Reports and any other matters regarding:**

### **17.1 Highways**

**Village Green:** Nothing has been heard from SCC Highways on this or any of the other outstanding highways matters.

### **17.2 Footpaths**

**Blocked Footpath at Knole (L21/32)** – The PPLO is looking into this.

A request has been received that the Lengthsman (Community Warden) cuts the footpath from 1 Council Houses, Knole eastwards towards the Lime Kiln. It was felt that this path is passable but this is not in any event work which the Lengthsman should be asked to carry out.

### **17.3 Environment**

Mr Gould, Mr Pomeroy and Mr Fry are to attend the Flood Risk Management Meeting to be held at The Council Chamber, Brympton Way on 28 September 6.30 to 8.30pm.

## **18. Correspondence**

South Somerset Together's Housing Assembly is to be held on Thursday 12 November 16.30 to 19.30 at the Council Offices.

## **19. Date of next meeting** – 6 October 2015

## **20. Any Other Business/Items for next meeting**

There being no further business the meeting closed at 9.27pm