

Minutes of Meeting of Long Sutton Parish Council
Held at the Hall on Tuesday 7th July 2015 at 7.30 pm

Present: Councillors, Mr R W Fry (Chairman), Mr N A Gould, Mr T P Shire, Mr J A Ellerbeck, Mr P A F Godfrey, Mr D R C Agnew, Mr G Farenden and Mr N E Pomeroy. District Councillor Mr S Pledger, County Councillor Mr D Ruddle 2 members of the Fire Service, PCSO Ben Middleditch and 6 members of the public.

Apologies for Absence: There were no apologies.

Public Observations/Question Time: There was complaint that the welcome pack (produced by the PCC) which is given to new residents on their moving to the village is not very informative.

The Fire Service thanked the PC and members of the public for their assistance with regard to the recent tragic accident which occurred in the Parish involving the loss of a life. The cause is unknown and a report has gone to the Coroner's Office. The Fire Service have been going house to house with information packs and visiting the school. They will also be working with other agencies regarding vulnerable people.

District Councillor Mr Pledger thanked them on behalf of the DC and the Parish for how professional they were.

PCSO Ben Middleditch said that they had been down to check the recreation field regarding the report of vehicles driving across this but had not so far managed to catch anyone in the act.

A recent burglary in the Parish was mentioned and a motor bike with no number plates being ridden down Crouds Lane was also reported.

PCSO Middleditch said that they would be down to 3 Officers to cover the area for the next 6 weeks.

Both he and the members of the Fire Service then left the meeting.

1. Casual Vacancy

There have been two expressions of interest, one from Mr C Hayward of Shute Lane and the other from Mr M Turpin of Knole.

As Mr Turpin was not able to be present at the meeting Mr Ellerbeck requested that the PC postpone making a decision regarding the vacancy until the PC's September meeting. This was agreed.

2. Declarations of Interest

There were no declarations made.

3. Minutes of meeting held on 2nd and 8th June 2015 (previously circulated). The minutes of the 2nd June were approved as a correct record and signed by the Chairman. The minutes of the 8th June were also approved as a correct record and signed by the Chairman following the amendment of the first line of page 2 to read "Discussion culminated in it being proposed, seconded and unanimously agreed **by the eligible voters** that the PC object to the application....."

4. Matters Arising

Apiary Building at Upton Cross: A letter has been written in support.

Planning Application 15/01901/FUL Conversion of outbuilding at Elmwood Barn Knole into a two bedroom dwelling: A Councillor reported that at the meeting on 8th June the applicant had stated that the property has never been flooded and he produced a letter from 2009 indicating that this was not the case. The applicant however acknowledged that the garage had flooded but said that the outbuilding (the subject of the application) has never flooded.

It was also pointed out that the PC's comments to the DC did not accord with the minutes of the meeting and had included the removal of permitted development rights which had not been discussed.

It was felt that matters such as this gave rise to consideration for recording the Council's meetings.

Mr Pledger said that if the meeting was to be recorded signs would have to be put up informing the public.

He also said that he had received emails from residents of Knole regarding the application.

5. County Councillor's Report

Mr Ruddle reported that Rural Broadband is being delayed. CDS have pulled out of the contract with BT as they cannot deliver an economic scheme. Other options are being looked at. (NB This does not apply to Long Sutton.)

It was reported that the ditch at Grove Lane is blocked. Mr Ruddle did however say the County Council is struggling with funds and it might be wise to contact the landowner.

Mr Ruddle left the meeting at 8.12pm to attend another meeting.

6. District Councillor's Report

Mr Pledger reported that the DC is not prepared to lend money for Broadband (£40,000 having been allocated) until they know where this is going.

Various roads in the Parish are to be or have been surfaced dressed. These include Hermitage Road, Vedal Drove and Bineham.

It was questioned as to what Streetscene are doing about fly tipping.

It was however reported that thanks to the DC the road sweeper has been down through Knole.

It was also reported that Superfast Broadband is now available in Long Sutton.

Mr Pledger said that the Planning Application in respect of the erection of an agriculturally tied dwelling at Knightlands Lane was refused by Area North by a vote of 7 to 6.

7. Planning

Application No: 15/02624/FUL Conversion of existing garage into an annexe and the erection of a detached garage (Revised Application). Southview, Longmarsh Lane. Following consideration it was proposed, seconded and unanimously resolved that the PC support the application.

Permissions granted by SSDC:-

Application No: 15/02168/LBC Removal of existing cement render, carry out repairs as necessary, replace pointing and re-render with Limestone render. Investigate chimney stack over kitchen end of building and repair if necessary. Thatcover, Stonemead Lane, Knole.

Application No: 15/02247/FUL & 15/02248/LBC Proposed conversion of outbuilding into annex, consisting of 2 bedrooms, office and garden room (associated with West Knole House), the relocation of garden wall and widening of existing vehicular access, West Knole House, Knole Causeway.

Policy SS2 and Community Benefits

Mr Gould said that under Policy SS2 and reinforced at the DC's training which he had attended, there must be a clear community benefit produced by any new development in rural locations. He had been asked by the DC to deliver a community benefit in relation to his outstanding planning application and this was currently with the DC for consideration. The proposal is relevant to community led plans.

8. Parish Council Insurance and Review of Assets

The Chairman reported that he had checked the PC's insurance with that of the VH and was happy that there was no duplication.

The review of assets has not as yet taken place.

9. Finance:

(i) Balances and Accounts for Payment

Business Reserve Alc	8167.86
Add Interest 30 Apr	<u>0.34</u>
	<u>8168.20</u>
Current A/c	23682.44
Less Alcs paid 2 June	<u>517.21</u>
	<u>23165.23</u>
Lengthsman Alc	22745.84
Less Pd 2nd June	<u>1687.13</u>
	<u>21058.71</u>
A/cs for payment:	
Clerk's Salary	300.00
HMRC Tax on Clerk's Salary	225.00
P. Allen - Printer Cartridges (Admin Expenses)	48.60
Lengthsman A/c:	
CW's fee for June	1779.02
Materials – High Ham	49.50
Materials – Aller	<u>19.50</u>
	1848.02

It was proposed Mr Pomeroy, seconded Mr Shire and unanimously resolved that the accounts be paid.

It was also proposed Mr Ellerbeck, seconded Mr Godfrey and unanimously resolved that £10,000 should be transferred from the Current to the Reserve account.

(ii) Bank Mandate and Financial Regulations

The proposals regarding the alterations to the Bank mandate are currently with the relevant Dept of NatWest for implementation.

The PC's Financial Regulations and the new audit regulations have yet to be considered.

(iii) Playday Monday 17th August

An email has been received from Stuart Talbot saying that SSDC has more fundraising available to put on a Play Day this year in LS and he is planning on the above date. He asks if the Council would be able to help fund an activity or contribute towards one.

The PC felt that it would like further information regarding the organisation of the event and Mr Pomeroy said that he would be speaking to the organiser. It was also agreed that the PC was not in a position to make any financial contribution.

10. Standing Orders

Mr Ellerbeck requested that Councillors take a look at the draft Standing Orders which he has produced and let him know of any amendments which they felt should be made. He will send them to Councillors electronically.

11. Village Hall:

(i) Appointment of PC Representative

With Mr Farenden's agreement, It was proposed Mr Fry, seconded Mr Agnew and unanimously resolved that he should become the third Parish Councillor on the VHC.

(ii) Review of Procedures

Mr Godfrey, Mr Farenden, Mr Pomeroy and Mr Gould are in the process of obtaining quotes for a couple of large projects regarding the VH e.g. installation of a solar PB system for the roof of the Hall.

A general review of procedures regarding the storage of Parish equipment, rest centre plan etc is also taking place.

The latest VH report and financial information has been forwarded by email to all Councillors.

Mr Pomeroy said that the VH has always produced a monthly report which was sent to the VHC which included 3 Parish Councillors. In April Ms Jukes pointed out that all the PC should receive a copy and this they have continued to do.

(iii) Any other Village Hall Matters: Request for PC Funding Re Pavilion Shower

A request has been made that the PC contribute towards the cost of the Pavilion Showers.

Following discussion in which it was pointed out that the PC should see the quotes that are received for the various projects prior to being asked to contribute towards these, it was proposed Mr Ellerbeck, seconded Mr Godfrey and unanimously resolved that the VH be authorised to spend the sum of £1800 maximum on the Pavilion showers.

It was also proposed Mr Godfrey, seconded Mr Ellerbeck and unanimously resolved that the sum of £2,000 allocated in this financial year for the VH running costs should be paid.

12. Community Warden Scheme

Mr Ellerbeck reported that enquiry has been made from Ash as to whether the CW has any hours to spare but with his private work he has no more hours available.

Mr Ellerbeck also confirmed that he had received the Contract and Partnership Agreement electronically from Ms Jukes.

13. Parish Website

Mr Godfrey reported that he is speaking to Cosmic regarding an alert system.

The Clerk reported that Councillors' Declarations of Interest Forms have been sent to SSDC with a request for the appropriate link to the DC's website.

14. Neighbourhood Watch/Community Safety/Civil Contingencies including:- BT Outage at telephone exchange.

Copies of the Police and Crime Plan 2015-17 and a Newsletter have been received.

On the Avon and Somerset system for Area North, there have been 93 investigated crimes reported for the month of June and 20 arrests with 22 reports of ASB.

No further matters were reported.

15. Representative Reports and any other matters regarding:

15.1 Highways

Village Green: No progress to report.

Hill Crest, Junction of Shute Lane/Martock Road: It was reported that the relevant Departments of the District and County Councils have been informed regarding visibility concerns at this junction and also our County and District Councillors.

15.2 Footpaths

Blocked footpath at Knole (L21/32). It was confirmed that the PPLO, Mr Sheppard is aware of this. Mr Shire will speak to Mr Sheppard regarding any action to be taken.

Public Footpath at Hammocks: No progress to report.

15.3 Environment

Removal of Litter Bin at Shute Lane by BT: No progress made. Streetscene have confirmed that they have no bins available.

16. Correspondence

Community Assets: NALC is a strategic partner assisting DCLG and Locality in the delivery of Community Ownership Management of Assets programme 2015-16 being assets such as community centre, parks, facilities for children and privately owned facilities such as pubs and shops which are valuable for the wellbeing of communities.

17. Date of next meeting - 1st September 2015 unless a meeting is required to consider any planning applications.

18. Any Other Business/Items for next meeting

Recording of meetings: It was agreed that this would be put on the agenda for the next meeting. Mr Godfrey will obtain quotes regarding equipment available.

The meeting closed at 9.25 pm