

Minutes of Meeting of Long Sutton Parish Council
Held at the Hall on Tuesday 7th June 2016 at 7.25 pm

Present: Councillors, Mr R W Fry (Chairman), Mr J A Ellerbeck, Mr T P Shire, Mr P A F Godfrey, Mr J Foy and Mr D R C Agnew. County Councillor Mr D Ruddle, District Councillor Mr S Pledger, a PCSO and 2 members of the public.

Apologies for Absence: Councillors Mr G Farenden and Mr M Turpin.

Councillor Mr N E Pomeroy was also not present at the meeting. It was reported that he had previously stated that he would not be standing for the Council again following the AGM of the Village Hall. It was agreed that he should be requested to officially confirm that he has now resigned from the Council.

Public Observations/Question Time

Mr Pledger informed the Council of his daughter's impending marriage on the 18th June and the possibility of a noise element in the evening.

A PCSO, Keira, who represented another area, was present at the meeting. She said that there had been shed break ins in the area but nothing specifically in LS. She gave advice regarding security.

The Chairman reported the running of dogs over his land. Other matters raised were the danger caused by the continued parking close to the junction of Shute Lane/A372 and parking on the pavement at Langport Road.

1. Declarations of Interest

Mr Ellerbeck declared a personal/pecuniary interest, as the applicant, in Planning Application No: 16/02062/FUL and Mr Agnew declared a personal/pecuniary interest, as the applicant, in Planning Application No: 16/02062/FUL. Both applications to be discussed at item 6 on the agenda.

2. Minutes of Annual Parish Council Meeting held on 3 May 2016 (previously circulated) were approved as a true record and signed by the Chairman.

3. Matters Arising

Notice Board at Langport Road: Mr Shire reported that the owner of the property on which the board stands has no objection to a larger board being erected. He is to obtain prices.

4. County Councillor's Report

Mr Ruddle reported that the Application regarding the Landfill Site at Tengore Lane had been approved.

The County Enforcement Officer has been informed regarding the dumping of waste at the eastern end of Vedal Drove.

Complaint has also been made regarding unauthorised work at the village shop. He said that this is not his field but he understands the matter is being investigated.

The Highways Authority are going in with Devon in order to obtain better deals. Some verge cutting has started.

He also reported that it looks as if the Health & Wellbeing grant is going to be stopped.

5. District Councillor's Report

Mr Pledger said that there was not a lot to report for Area North. They had one planning application.

They are looking at regeneration and ways of making money for the DC.

He is now the Vice-Chair. A Councillor from Langport is now the Chair.

He said that the site meeting regarding the planning application for Long Sutton House has not yet been fixed.

6. Planning

Application No: 16/02066/FUL: Installation of 2 230 mm diameter sunpipes over lounge. Parsons Barn, Martock Road.

It was proposed, seconded and unanimously resolved that there was no objection to the application.

Application No: 16/01989/FUL: Extension of existing outbuilding to provide carport and storage. Hillcrest, Shute Lane.

It was proposed, seconded and unanimously resolved that there was no objection to the application provided the building is tied to the existing house.

Application No:16/02062/FUL: Erection of carport and storage building. St Benedicts Farm, Knole.

Mr Ellerbeck left the room during discussion of the application.

It was proposed, seconded and unanimously resolved that there was no objection to the application.

Application No: 16/02342/LBC: Demolish chimney, repointing of south east gable and repairs to front porch. Thatcover, Knole.

Mr Agnew left the room while the application was discussed.

It was proposed, seconded and unanimously resolved that there was no objection to the application.

Application No: 16/01323/FUL: Proposed new vehicular entrance. Land OS 4910 Grove Lane, Knole.

The PC's request that a decision be deferred pending further information was not granted. A Freedom of Information request was also received regarding this matter which has been satisfied.

It is understood that there is an impending application for an additional access in Littlefield Lane. Concern has been expressed by a member of the public regarding the condition of the Lane and also the speed of traffic using the Lane.

Application No: 16/01760/AGN Notification of intent to erect an extension to existing agricultural building for the storage of machinery and equipment on Land at Appledoor Barn, Langport Road. SSDC have no objection.

Application No: 16/01252/FUL Proposed demolition of rear conservatory and single storey extension and erection of replacement single storey rear extension and two storey side extension at The Ramtops, 3 Knole Causeway. Permission granted by SSDC.

Application No: 15/05733/CPO Deposit of demolition waste and topsoil for the restoration of the former quarry to agricultural use and formation of access track on land adjacent to Downslade Quarry, Upton. Conditional permission granted by SCC.

7. Nomination of Assets of Community Value

Following discussion regarding the type of assets that could be nominated it was felt that there were no further assets in the Parish which it would be beneficial to nominate at the present time.

The Village Shop has been registered as an asset of community value. There has however been a complaint by a Parishioner regarding unlawful works that are taking place and it is understood that this is being investigated by the DC.

8. Parish Foul Drainage Arrangements

A copy of Mr Martin Tidman’s presentation has been received and it was felt that he had also provided the PC with answers to the questions which had been raised.

9. Village Hall and Recreation Ground:

- 9.1 Cricket Club Grant of Lease/Project Funding**
- 9.2 Update Re: Single Fire Door, rear of stage**
- 9.3 Update regarding replacement of VH windows**
- 9.4 Village Hall Maintenance to include funding and budgeting**
- 9.5 Any Other Village Hall matters**

All the above matters were covered at the Trustee’s AGM of the VH.

It was felt that some money should have been received by now from the solar panel installation at the VH.

It was reported that the VH meter is to be replaced by the Electricity Company with a smart meter.

The Clerk is to check with the Bank if the first repayment on the PWB Loan has been made by direct debit and also if the community benefit for the Tengore Lane development has been received.

10. Finance:

10.1 Balances and Accounts for Payment

Business Reserve A/c	<u>£18,175.53</u>
Current A/c	10,198.52
Add Precept/Grant	<u>18,850.00</u>
	29,048.52
Less A/cs paid last meeting to inc LS’s CW fee	<u>2,227.63</u>
	<u>£26,820.89</u>
Lengthsman A/c	4,729.66
Add Huish Reimbursement for materials	<u>108.00</u>
	<u>£4,837.66</u>
A/cs for payment:	
SALC Affiliation fee	219.81
Pinnacle Accountancy Services – Internal audit fees (£30 attributable to the Lengthsman A/c)	126.00
Clerk’s salary + honorarium	400.00
Mrs P Allen – Printer cartridges	68.45

Community Warden's fee for May

728.80

It was proposed Mr Shire, seconded Mr Agnew and unanimously resolved that the accounts be paid.

It was also agreed that the internal audit fee of £30 for the Lengthsman A/C should be transferred to the PC's Current A/c.

Mr Ellerbeck reported that the balance in the Lengthsman Account will in due course be divided up between all the Parishes and that it is then proposed that the Lengthsman A/C is closed and that future Lengthsman fees are paid from the PC's Current A/C.

10.2 Financial Regulations/Online Banking

The Application to Unity Trust Bank has now been completed and sent off. They are to be advised that there is one direct debit. There is a charge of £6 per current account a month.

10.3 Accounts for the Year Ending 31st March 2016

Copies of the accounts which have now been internally audited by Mr Williams of Pinnacle Accountancy Services have been provided to Councillors. Mr Williams has also completed the Internal Audit section of the Annual Return to be submitted to the External Auditors.

10.3.1 Approval of Annual Governance Statement

Approval of the Annual Governance Statement by the PC was proposed by Mr Agnew, seconded Mr Ellerbeck and unanimously agreed. This was then signed by the Chairman.

10.3.2 Approval of Accounting Statements

It was proposed Mr Ellerbeck, seconded Mr Agnew and unanimously agreed that the PC approve the Accounting Statements. This was signed by the Chairman.

The Annual Return has to be submitted to the External Auditors by the 17th June.

The above sections of the Annual Return together with the Notice for the exercise of electors' rights and a notice that the accounts have not yet been externally audited has to be published on the Parish website.

11. Allotments/Farm Business Tenancies

At the present time there have been expressions of interest for an allotment from 5 Parishioners. When 6 expressions of interest have been received the process will be started.

Mr Ellerbeck reported that he has spoken with one of the tenants of the Dock Hill Lane land regarding the possibility of utilising some of that land for allotments.

12. Community Warden Scheme

The CW has been carrying out some vegetation work and wants to start work on the Maple trees around the tennis court.

The seat on the Village Green has been painted.

13. Parish Website

Mr Godfrey reported that the website is working fine. He is however to investigate a method for backing up.

Mr Foy reported that he has spoken with a Parishioner who can provide information regarding the Football Club page of the website.

It was also reported that the Cricket and Nature pages are dormant at the present time.

14. Neighbourhood Watch/Community Safety/Civil Contingencies

Mr Ellerbeck reported that these matters are ticking along. He also reported regarding a Farm Watch message which he had posted.

15. Representative Reports and any other matters regarding:

15.1 Highways

15.1.1 Speeding – Langport Road.

Mr Foy reported that 85% of the speed of traffic coming into the village is in excess of 41 mph. It was agreed that the PC would like a SID on a regular basis. It was also felt that the Police should be made aware of this information

15.1.2 Update on other highways matters

Mr Foy will speak to Highways about the complaint received regarding the overgrown hedge at Walnut House and also the poor visibility at the junction of Shute Lane and the B3165.

There was also discussion regarding other overgrown hedges/vegetation in the Parish. A note is to be put in the Newsletter.

15.2 Footpaths: Nothing to report.

15.3 Environment: Overgrown hedges were dealt with under Highways.

16. Correspondence

SCC Minerals and Waste Consultation.

17. Date of next meeting – 5th July 2016

18. Any Other Business/Items for next meeting

It was agreed that the vacancy on the PC should not be advertised until Mr Pomeroy has confirmed his resignation.

The meeting closed at 9.20 pm